

INNOWOOD INTERIOR Pty Ltd (ABN: 44 143 723 933)

STANDARD TERM & CONDITIONS OF TRADE

These are the entire Standard Terms and Conditions of Sale for the goods supplied by INNOWOOD INTERIOR on or after 15th July 2011 to customers within Australia or export customers outside Australia (the “Customer”).

1. Definitions

Under these terms, unless the context otherwise requires:

“Customer” means the Customer as specified in the account application and any Quotations provided to prospective Customers.

“Default Event” means any of the following:

- a. the customer does not make a payment due to INNOWOOD INTERIOR;
- b. the customer is unable to pay its debts as and when they fall due (insolvent);
- c. the customer ceases or suspends to conduct its business, or threatens to do the same;
- d. a resolution is passed or proposed or an order made or a summon is presented to wind up the customer;
- e. a receiver and / or manager or other form of insolvency administrator is appointed over all or part of the customer’s assets;
- f. the customer makes or proposes to make any arrangement with its creditors;
- g. the customer commits an act of bankruptcy;
- h. execution is levied on any of the customers assets.

“Goods” means the goods sold and purchased or agreed to be sold and purchased, pursuant to the Quotation;

“INNOWOOD INTERIOR ” means INNOWOOD INTERIOR Pty Ltd and its employees, officers and agents;

“Material Warranty” is the warranty provided by I INNOWOOD INTERIOR with the Goods sold and is available on the INNOWOOD website;

“Order” means the Customer’s instructions to INNOWOOD INTERIOR to supply the Goods, pursuant to the Quotation;

“Quotation” means the quote provided to prospective customers for the supply of the Goods;

“Sales Order” means an INNOWOOD INTERIOR Sales Order for the supply of the Goods to the Customer;

“Sales Order Confirmation” means a confirmation by INNOWOOD INTERIOR of a Sales Order for the supply of the Goods to the Customer;

“Terms” means the Standard Terms and Conditions of Trade outlined in this document.

2. Application and acknowledgements

2.1. All orders placed with INNOWOOD INTERIOR shall only be accepted subject to these Terms. INNOWOOD INTERIOR may at any time, and from time to time, alter these Terms and such altered Terms shall apply after notification by INNOWOOD INTERIOR to the Customer.

2.2. The Customer acknowledges that:

- a. it has not relied on any service involving skill and judgement, or on any advice, recommendation, information or assistance provided by INNOWOOD INTERIOR in relation to the Goods or their use or application except as to INNOWOOD INTERIOR’s recommendation that Goods be supplied pre-coated by an authorized INNOWOOD INTERIOR coating applicator prior to installation;
- b. it has the sole responsibility of satisfying itself that the Goods are suitable for the use of the Customer or any contemplated use by the Customer, whether or not such use is known by INNOWOOD INTERIOR;

- c. it has the sole responsibility of ensuring that, prior to installation, the builder/installer checks that the Goods are supplied pre-coated by INNOWOOD INTERIOR, and any after-sale coating applied to the surface of the Goods other than by an authorized INNOWOOD INTERIOR coating applicator is at the Customer's own cost and risk;
 - d. it has the sole responsibility of ensuring that any Goods supplied uncoated at the Customer's request for use indoors are installed in a location which is not fully or partly exposed to sunlight or other elements (as otherwise changes to aesthetic appearance, including color, may occur); and
 - e. any description of the Goods provided on INNOWOOD's website, in any brochure or catalogue or other marketing brochure, or in a quotation or invoice is given by way of identification only and the use of such description does not constitute a contract of sale by description.
- 2.3. Nothing in these Terms is to be interpreted as excluding, restricting or modifying or having the effect of excluding, restricting or modifying the application of any State or Federal legislation, including the Australian Consumer Law, applicable to the sale of goods or supply of services which cannot be excluded, restricted or modified.

3. Payment, Passing of Property, Credit and Prices

- 3.1. The Customer shall pay for the Goods in Australian currency, unless Sales Order Confirmation states otherwise, and for the price specified in the Sales Order Confirmation.
- 3.2. Unless otherwise stated, the prices for the Goods sold by INNOWOOD INTERIOR pursuant to a Sales Order are expressed on a GST exclusive basis.
- 3.3. Where GST is applicable on any supply of goods by INNOWOOD INTERIOR to the Customer, the Customer must pay the GST exclusive price plus GST.
- 3.4. The Customer must pay for the Goods without deduction or set-off, whether legal or equitable, by the date stated on the Sales Order Confirmation issued by INNOWOOD INTERIOR;
- 3.5. Payment by cheque is not deemed made until the proceeds of the cheque have cleared.
- 3.6. A 50% non-refundable deposit is required at the making of an order by the Customer. A 30% payment is required when the goods arrive at INNOWOOD's warehouse. The remaining 20% payment must be made before the delivery date specified on the Sales Order Confirmation.
- 3.7. Any Goods supplied and/or installed on a construction project which have been fabricated to custom specifications will require payment in full even if the order is cancelled within the 7-day period stated in Clause 4.12.
- 3.8. If the Customer defaults on payment by the due date of any amount payable to INNOWOOD INTERIOR, then all money due but payable at a later date by the Customer to INNOWOOD INTERIOR becomes immediately due and payable without the requirement of any notice to the Customer, and INNOWOOD INTERIOR may, without prejudice, to any other remedy available to it:
 - a. charge the Customer interest on any sum due at the rate of 1.5% per month on the outstanding balance for the period from the due date until the date of payment in full;
 - b. charge the Customer for, and the Customer must indemnify INNOWOOD INTERIOR against, all costs and expenses (including without limitation all legal costs, collection agency costs and expenses) incurred by it resulting from the default or in taking action to enforce compliance with these Terms or to recover any goods;
 - c. INNOWOOD INTERIOR may withhold further deliveries of Goods and/or withdraw any credit facilities; and

- d. cease or suspend for such period as INNOWOOD INTERIOR thinks fit, supply of any further goods to the Customer; and
 - e. by notice in writing to the Customer, terminate any agreement with the Customer so far as unperformed by INNOWOOD INTERIOR, without effect on the accrued rights of INNOWOOD INTERIOR under any agreement.
- 3.9. Clauses 3.8(c) and (d) and clause 3.8 (e) may also be relied upon, at the option of INNOWOOD INTERIOR:
- a. where the Customer is an individual and becomes bankrupt or enters into any scheme of arrangement or any assignment or composition with or for the benefit of his or her creditors or any class of his or her creditors generally; or
 - b. where the Customer is a corporation and it enters into any scheme of arrangement or any assignment or composition with, or for the benefit of, its creditors or any class of its creditors generally, or has a liquidator, provisional liquidator, administrator, receiver or receiver and manager appointed, or any action is taken for, or with the view to, the liquidation (including provisional liquidation), winding up or dissolution without winding up of the Customer.
- 3.10. Where the cost of the Goods exceeds the Customer's approved credit limit, all amounts owing to INNOWOOD INTERIOR must be paid prior to delivery.
- 3.11. If the Customer orders any non-stock item and the total quantity supplied to the Customer is greater or less than the original order by a value of 5% or less, the Customer will be invoiced and must pay for the total amount supplied as a whole quantity.
- 3.12. Interest is charged on amounts outstanding after their due dates at the statutory interest rate payable for judgement debts of the District Court of New South Wales;
- 3.13. All prices shall be those referred to in INNOWOOD INTERIOR's price lists and/or arrangements current at the date of invoice and prices shall be subject to change without notice.

4. Delivery and Return

- 4.1. If the Customer purchases the Goods at an INNOWOOD store, and unless otherwise agreed, INNOWOOD INTERIOR will deliver the Goods to the Customer's premises or delivery address as specified by the Customer in the Sales Order.
- 4.2. INNOWOOD INTERIOR will deliver the goods:
 - a. within 5 working days after full payment for stock items;
 - b. within 8-12 weeks after payment of the 50% deposit for non-stock items; and
- 4.3. The Customer shall pay the cost of delivery unless stated otherwise in the Sales Order Confirmation.
- 4.4. If the Goods are not sold at an INNOWOOD store, the Customer must, at its own cost and risk, collect the Goods within reasonable time.
- 4.5. Delivery is complete when the Goods are unloaded from the delivery vehicle. Unloading the Goods will be at the Customer's cost and risk.
- 4.6. Where the Customer or its agent is unavailable to sign or does not sign the delivery docket provided by INNOWOOD INTERIOR, the INNOWOOD INTERIOR driver's delivery record will be conclusive evidence of the delivery at the time and location specified in that record.
- 4.7. Any period or date for delivery of goods stated by INNOWOOD INTERIOR is intended as an estimate only and is not a contractual commitment. INNOWOOD INTERIOR will use its reasonable endeavors to meet any estimated dates for delivery of the goods but will, in no circumstances whatsoever, be liable for any loss or damage suffered by the Customer or any third party for failure to meet any estimated date.
- 4.8. The Customer may not terminate or refuse delivery of the balance of the Goods if INNOWOOD INTERIOR fails to deliver a portion of the Goods by the estimated date or to deliver at all.
- 4.9. Any extra carrier charges due to difficult access, wrong instructions provided by the Customer, frustrated delivery, or the requirement for extra personnel, will be charged to Customer at cost plus a 20% service fee

plus GST charged by INNOWOOD INTERIOR.

- 4.10. If INNOWOOD INTERIOR does not receive forwarding instructions sufficient to enable it to dispatch the Goods within 14 days of notification that the Goods are ready, the Customer shall be deemed to have taken delivery of the Goods from such date. The Customer shall be liable for storage charges calculated daily and payable monthly on demand.
- 4.11. Where it is necessary for INNOWOOD INTERIOR to deliver the Goods in other than a fully assembled condition (which facts will be stated in the Sales Order Confirmation), the cost and responsibility of assembly and installation will fall to the Customer, unless otherwise specified in INNOWOOD INTERIOR's Sales Order confirmation.
- 4.12. The Customer must notify INNOWOOD INTERIOR, in writing within 7 days after receiving the Goods, if;
- a. the wrong Goods have been received;
 - b. the quantity of the Goods is incorrect; or
 - c. the Goods do not meet specifications, including as to colour, finish, size or coating of the Goods.
- 4.13. Notwithstanding, INNOWOOD INTERIOR may, upon reasonable notice, enter any premises where the goods are located, for the purpose of inspecting, testing and/or taking samples of the goods for testing.

5. Progress Payments for Construction Work

- 5.1. All construction work undertaken by INNOWOOD INTERIOR on behalf of the Customer shall be governed by the *Building and Construction Industry Security of Payment Act 1999* (NSW) and any associated legislation.
- 5.2. In accordance with the *Building and Construction Industry Security of Payment Act 1999* (NSW), INNOWOOD INTERIOR is entitled to receive and recover progress payments in relation to the Goods supplied and/or work carried out on the premises of the Customer, or their agent.
- 5.3. The amount recoverable will correspond to the proportion of Goods supplied and/or work undertaken to the total contract price of the entire project.

6. Installation and Maintenance of the Product

- 6.1. The Goods must be installed and maintained strictly in accordance with the relevant INNOWOOD INTERIOR guidelines current at the time of installation, including the INNOWOOD INTERIOR Recoating Procedure Guideline. To obtain a copy of the guidelines go to www.innowood.com.au or contact INNOWOOD INTERIOR on 1300 787 717.
- 6.2. If the Goods are for outdoor use, it must be coated by INNOWOOD INTERIOR at time of purchase and maintained strictly in accordance with the relevant INNOWOOD INTERIOR Recoating Procedure Guideline current at the time of coating. To obtain a copy of the guidelines, go to www.innowood.com.au or contact INNOWOOD INTERIOR on 1300 787 717. Subject to any rights the Customer has under the Australian Consumer Law or the Material Warranty, Goods supplied uncoated on Customer request are used at Customer's own risk.

7. Retention of Title

- 7.1. Until full payment is received by INNOWOOD INTERIOR for the Goods supplied by it to the Customer, as well as all other amounts owing to INNOWOOD INTERIOR by the Customer:
- a. title in the Goods remain vested in INNOWOOD INTERIOR and does not pass to the Customer;
 - b. the Customer must hold the Goods as fiduciary bailee and agent for INNOWOOD INTERIOR;
 - c. the Customer must store the Goods in a safe and secure manner that identifies them as INNOWOOD INTERIOR's Goods, and distinguishable from other goods in the Customer's possession; and

- d. the Customer is required to hold the proceeds of any sale of the Goods on trust for INNOWOOD INTERIOR in a separate account however failure to do so will not affect the Customer's obligation to deal with the proceeds as trustee.

7.2. When title in the Goods passes to the Customer:

- a. INNOWOOD INTERIOR may, on reasonable notice, enter premises where the Goods are stored to inspect;
- b. the Customer may sell the Goods in the ordinary course at full market value, until a Default Event occurs

7.3. If a Default Event occurs:

- a. the Customer's right to sell the Goods immediately terminates; and
- b. INNOWOOD INTERIOR may, without notice to the Customer and without prejudice to any of its other rights, enter any premises it suspects the Goods may be and recover and/or resell the Goods not yet paid for notwithstanding that the Goods may have been attached to other goods not the property of INNOWOOD INTERIOR. For this purpose, the Customer irrevocably licences INNOWOOD INTERIOR to enter such premises. The Customer shall also indemnify INNOWOOD INTERIOR against all its claims, actions, suits, demands, and other costs or damages to or arising from such action.

8. Tolerances

- 8.1. Each INNOWOOD INTERIOR invoice shall be prima facie evidence of the classification, quantity and measurements of the Goods delivered.
- 8.2. The Goods will be supplied with the tolerances as to quality, dimensions, weight, gauge, chemical composition, physical properties, finish, shearing and degree of flatness specified in the INNOWOOD INTERIOR invoice. If such tolerances are not specified in the INNOWOOD INTERIOR invoice, the tolerances will be INNOWOOD INTERIOR's standard manufacturing tolerances.

9. Stocking

- 9.1. If the delivery cannot be made on the original delivery date, the Customer can either:
 - a. request that INNOWOOD INTERIOR hold the Goods for an additional 14 days by paying the balance of all amounts payable; or
 - b. reconfirm another delivery appointment (in 6-8 weeks depending on the quantity and special requirements).
- 9.2. If the Customer does not collect or accept delivery of the Goods within 14 days of the Goods becoming available for delivery, INNOWOOD INTERIOR may:
 - a. deliver the Goods to the Customer, in which case the delivery will be taken as a delivery pursuant to these Terms;
 - b. treat the Customer as having cancelled the Order; or
 - c. charge the customer a fee for the period INNOWOOD INTERIOR stores the Goods after the 14 day period.
- 9.3. The Customer is aware of moisture trapped between the articles when stored may lead to staining or soiling which is not easily removed. INNOWOOD INTERIOR will not be liable for any loss or damage the customer sustains arising out of anything referred to in this paragraph 9.3 and will not be required to remove any stains or soiling.
- 9.4. If the Customer requests a deferment of delivery of Goods and INNOWOOD INTERIOR agrees to defer delivery, the Customer must pay the storage fee INNOWOOD INTERIOR specifies.

10. Cancellation and Variations

10.1. INNOWOOD INTERIOR will not accept alterations to Sales Orders that are in production or completed

10.2. If the Customer cancels all or part of a Sales Order:

- a. before INNOWOOD INTERIOR has started production of the Goods and/or tooling, the Customer must pay INNOWOOD INTERIOR an amount equal to 25% of the price of the Goods and / or tooling; or
- b. after INNOWOOD INTERIOR has started producing the Goods and / or tooling, the Customer must pay INNOWOOD INTERIOR the full price of the Goods and / or tooling cancelled, less the current scrap value of the Goods as determined by INNOWOOD INTERIOR.

11. Equipment

- a. Any equipment (for example dyes, tools and other equipment) including all intellectual property in or relating to the Goods which INNOWOOD INTERIOR makes or obtains in order to produce the Goods for the Customer, unless otherwise agreed:
 - b. Shall be and remain the sole property of INNOWOOD INTERIOR. INNOWOOD INTERIOR is not required to deliver such equipment to the Customer or part with possession of it. This applies even where the Customer has contributed to the cost of development and manufacture of the equipment;
 - c. Where INNOWOOD INTERIOR has agreed that particular items of equipment will be used only for the manufacture of Goods for the Customer, INNOWOOD INTERIOR will not use that equipment to manufacture goods for third parties or sell to third parties products manufactured from the equipment unless:
 - i. the Customer has authorized such use or sales; or
 - ii. the Customer has not, for a period of 24 consecutive months, purchased from INNOWOOD INTERIOR any goods manufactured by use of the equipment; or
 - iii. the Customer is in default of payment.
- 11.2. If the Customer does not purchase Goods manufactured by use of the dyes, tools or other equipment exclusive to that customer for a period of twenty-four (24) months, INNOWOOD INTERIOR may scrap such dyes, tools or other equipment. If the Customer places a Sales Order requiring the use of such dyes, tools or other equipment after they have been scrapped by INNOWOOD INTERIOR pursuant to this clause, then such Sales Order shall be deemed to be a new Sales Order, and any dyes, tools or other equipment made to supply that Sales Order shall be paid for by the Customer at INNOWOOD INTERIOR's then current charges.

12. Limitation of Liability

12.1. Except as specified in this document, the Material Warranty and the Australian Consumer Law and to the fullest extent permitted by law:

- a. INNOWOOD INTERIOR shall not be liable for any claim, loss or expense howsoever arising which is made after seven days from the date of delivery (or at any time after the products have been unpacked, fixed or otherwise used or applied) at which time there shall be deemed to have been unqualified acceptance;
- b. INNOWOOD INTERIOR shall not be liable for any claim, loss or expense howsoever arising which is made in respect of any variation of colour or defects in workmanship in respect of Goods supplied uncoated on Customer request, or any after-sale coating applied by Customer or its builder/installer other than as approved by INNOWOOD INTERIOR; and
- c. INNOWOOD INTERIOR shall not be liable in any way for any claim, loss or expense (including any contingent, consequential, special, direct, indirect and/or punitive damage) whether by reason of any negligence of INNOWOOD INTERIOR, error or omission by INNOWOOD INTERIOR or otherwise.

- 12.2. The Customer acknowledges these express limitations of liability and agrees to limit any claim accordingly.
- 12.3. Product Selection and its suitability for the required application is strictly the responsibility of the customer. INNOWOOD INTERIOR takes no responsibility for incorrect or non-compliant product selection. Test reports and material compositions can be provided upon request.

13. Indemnity

- 13.1. The Customer indemnifies INNOWOOD INTERIOR against all damages, losses and expenses arising out of claims made against INNOWOOD INTERIOR in relation to products sold subject to these Terms, including but not limited to claims that the Goods, their method of manufacture or their design infringe any industrial or intellectual property rights.
- 13.2. The Customer shall not obtain any rights in any patent or design used by INNOWOOD INTERIOR in manufacturing the goods by reason only of these terms.

14. Force Majeure

- 14.1. INNOWOOD INTERIOR shall not be liable for any delay or failure to perform or comply with any of these terms if that failure arises from any event or circumstance:
- a. beyond the control of INNOWOOD INTERIOR;
 - b. which INNOWOOD INTERIOR could not reasonably have provided against before entering into the Supply Order.
 - c. which, having arisen, INNOWOOD INTERIOR could not have reasonably avoided or overcome; and
 - d. which is not substantially attributable to INNOWOOD INTERIOR.
- 14.2. Force Majeure may include, but is not limited to:
- a. lockouts, strikes and other labour disturbances;
 - b. war, hostilities (whether war be declared or not), invasion, act of foreign enemies;
 - c. rebellion, terrorism, revolution, insurrection, military or usurped power, or civil war; and
 - d. Acts of God such as earthquake, storm, fire and lightning.

15. Special Conditions

- 15.1. The waiver by INNOWOOD INTERIOR of any provision or breach of any provision of these terms shall not be construed as a waiver of any other provision or subsequent breach of the same or any provision of these terms.
- 15.2. Unless INNOWOOD INTERIOR agrees in writing to the contrary, these Terms prevail over the terms of the Sales Order.
- 15.3. These Terms must be construed according to the laws of New South Wales. The Customer accepts the non-exclusive jurisdiction of the courts of New South Wales, Australia.

THE PROSPECTIVE CUSTOMER MUST READ AND UNDERSTAND THESE TERMS AND CONDITION.